

NOV 26 2018

**REQUEST FOR AGENDA PLACEMENT FORM**

**Presented**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Kristen Clark      **TODAY'S DATE:** 10/22/18

**DEPARTMENT:** Extension / 665      **COUNTY JUDGE**

**SIGNATURE OF DEPARTMENT HEAD:** X *Kristen Clark*

**REQUESTED AGENDA DATE:** 11/26/18

**SPECIFIC AGENDA WORDING:** Texas A&M Agrilife Extension Service annual interpretation.

**PERSON(S) TO PRESENT ITEM:** Donald Kelm (Agrilife District 8 administrator)

**SUPPORT MATERIAL:** (Must enclose supporting documentation)

<b>TIME:</b> 3 minutes	<b>ACTION ITEM:</b> <u>  X  </u>
(Anticipated number of minutes needed to discuss item)	<b>WORKSHOP:</b> _____
	<b>CONSENT:</b> _____
	<b>EXECUTIVE:</b> _____

**STAFF NOTICE:**

<b>COUNTY ATTORNEY:</b> _____	<b>IT DEPARTMENT:</b> _____
<b>AUDITOR:</b> _____	<b>PURCHASING DEPARTMENT:</b> _____
<b>PERSONNEL:</b> _____	<b>PUBLIC WORKS:</b> _____
<b>BUDGET COORDINATOR:</b> _____	<b>OTHER:</b> _____

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_